

## **The Overview and Scrutiny Committee**

The Overview and Scrutiny Committee is authorised to carry out the following:

### **Advisory functions**

1. To receive and consider reports on:
  - the authority's strategic outcomes for the coming year;
  - the authority's performance in relation to the strategic outcomes;
  - details of the Executive's Forward Plan.
2. To identify areas for Scrutiny Inquiry which appear to the Committee to be necessary to be undertaken and to recommend such Inquiries to the relevant Scrutiny Board.
3. To develop common practice in relation to the discharge of overview and scrutiny functions.
4. To produce an annual report for Council.

### **Scrutiny functions**

1. In relation to matters concerning **Central and Corporate Functions**<sup>1</sup>, to exercise the functions of a Scrutiny Board including the following:
  - (a) to review or scrutinise the exercise of any council or executive function or any other related matter<sup>2</sup>;
  - (b) to make reports or recommendations to Council or the Executive in connection with the exercise of any functions of the Council or the Executive, including proposals for changes to policies and practices;
  - (c) to receive and review external audit and inspection reports;
  - (d) to act as the appropriate Scrutiny Board<sup>3</sup> in relation to the Executive's initial proposals for a plan or strategy within the Budget and Policy Framework<sup>4</sup>;

---

<sup>1</sup> These are the functions delegated under the officer delegation scheme (council functions) and the officer delegation scheme (executive functions) to:

- the Chief Executive;
- the Deputy Chief Executive; and
- the Assistant Chief Executive (Corporate Governance).

<sup>2</sup> including matters pertaining to outside bodies and partnerships to which appointments have been made by the authority

<sup>3</sup> under the Budget and Policy Framework Procedure Rules

## *Council Committee's Terms of Reference*

- (e) to review corporate performance indicators and to make such reports and recommendations as it considers appropriate.
2. To receive and monitor formal responses to any reports or recommendations made by the Committee.

### Overview and Scrutiny Function

1. To appoint an ad hoc Scrutiny Commission<sup>5</sup> to undertake an Inquiry where the subject of an Inquiry falls within the terms of reference of more than one Scrutiny Board;
2. To contribute to the corporate assessment of departmental performance;
3. To exercise the functions of a Scrutiny Board where a matter falls within the terms of reference of more than one Scrutiny Board;
4. To exercise the functions of a Scrutiny Board in respect of any matter not included within the terms of reference of any other Scrutiny Board;
5. To exercise call-in powers in relation to executive decisions made but not implemented<sup>6</sup>; and
6. To receive and monitor formal responses to any reports or recommendations made by Scrutiny Commissions.

---

<sup>4</sup> including in relation to the Budget

<sup>5</sup> A Scrutiny Commission will be a sub-committee of the Committee

<sup>6</sup> As set out in section 21(3) of the Local Government Act 2000 and in accordance with the Scrutiny Board Procedure Rules